



## TOWNSHIP OF CRAMAHE SPECIAL COUNCIL MEETING

DATE: FEBRUARY 4, 2020

TIME: 1:00 PM

PLACE: COUNCIL CHAMBERS

Page

### 1. CALL TO ORDER

As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has rich Indigenous history. As a municipality, we have a responsibility for the stewardship of the land on which we live and work. Today, we acknowledge the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory meeting.

This territory is covered by the Williams Treaty.

### 2. CONFIRMATION OF AGENDA

**Be it resolved that** Council confirm the agenda, as presented.

### 3. DISCLOSURES OF PECUNIARY INTEREST

Members may disclose now or at any time during the meeting.

### 4. REPORTS OF MUNICIPAL OFFICERS

Revisions to the 1st Draft of the 2020 Budget include:

- Changes and revisions to Budget Draft #1 – CAO/Treasurer present changes to Council via Power Point
- Issue Paper Review – Department Head Responsible for issue paper
- Grant Request Review – Review of Each Request with Council
- Tax Rate Impact of changes and amendments from meeting.  
CAO/Treasurer

3 - 9

TREA-11-20 Re: 2020 Budget Update

**Be it resolved that** Council receive Treasury Report TREA-11-20 for information.

**5. CONFIRMATORY BY-LAW**

10 - 11

**Be it resolved that** By-law 2020-23, being a By-law to confirm the proceedings of the Special Council Meeting of the Council of the Corporation of the Township of Cramahe, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and included in the By-law book.

**6. MOTION TO ADJOURN**

**Be it resolved that** Council adjourn the Special Meeting at TIME.



# Report

## Treasury Department

---

**Meeting:** Council and Committee

**Date:** February 19<sup>th</sup>, 2019

Res # \_\_\_\_

**Report #:** TREA-11-20

File # \_\_\_\_

By-law #

---

**Subject:** 2020 Budget Update

---

**Recommendations:**

It is respectfully recommended that the Council in Committee recommend to Council the following:

1. THAT Report TREA-11-20 be received for information.
- 

**Attachment:** N/A

**Financing:** N/A

**Strategic Plan Initiative:** Open and Transparent Communications

Submitted by:

**ORIGINAL SIGNED BY**

Arryn McNichol  
CAO/ Treasurer/Deputy Clerk

Reviewed by:

**ORIGINAL SIGNED BY**

Joanne Hyde  
Clerk

---

## Background and Comment

After the first Budget meeting of 2020, some initial questions raised by Council have been addressed. All revisions will be presented and highlighted. A full discussion of changes to the budget and any further questions and concerns regarding the budget, issue papers and grant requests will be addressed at the afternoon Council meeting of February 4<sup>th</sup>, 2020.

The following budget meeting will be on February 18<sup>th</sup>, 2020 and management will be requesting final budget approval on this date. A full reprint of the budget will be provided to Council on February 12<sup>th</sup>, 2020 to review prior to the February 18<sup>th</sup>, 2020 meeting so any further questions can be addressed.

---

### Corporation of the Township of Cramahe

P.O. Box 357, Colborne, Ontario K0K 1S0 T(905)355-2821 F (905)355-3430



## TOWNSHIP OF CRAMAHE SPECIAL COUNCIL MEETING

DATE: JANUARY 23, 2020

TIME: 9:00 AM

PLACE: COUNCIL CHAMBERS

Page

### 1. NOTICE OF CLOSED MEETING

- (a) Council will consider a motion to move into an "In-Camera" closed session pursuant to the Municipal Act, 2001, to discuss items pertain to section(s):
- 239 2(b) - personal matters about an identifiable individual, including municipal or local board employee(s);
  - 239 2(d) - labour relations or employee negotiations
  - 239 2(e) - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
  - 239 2(f) - advice that is subject to solicitor-client privilege, including communications necessary for that purpose

### 2. CALL TO ORDER

Council, of the Township of Cramahe, hereby acknowledge we are meeting on aboriginal land that has been inhabited by Indigenous peoples from the beginning.

We're grateful for the opportunity to meet here and we thank all the generations of people who have taken care of this land for thousands of years.

We recognize and deeply appreciate that there have been aboriginal peoples who have been the stewards of Northumberland being the traditional territory of the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois), Ojibway/Chippewa peoples and their historic connection to Northumberland and the contributions of Metis, Inuit, and other Indigenous peoples have made, both in shaping and strengthening this community in particular, and our province and country as a whole.

This territory is covered by the Williams Treaty.

**3. RECORDING EQUIPMENT**

Members of the Public are to advise the Mayor or Clerk of the use of devices for transcribing or recording proceedings of open sessions by auditory or visual means prior to the meeting.

**4. PRESENTATION/DELEGATIONS**

- (a) 9:00 a.m. Police Service Board - Deputy Mayor Sandra Arthur
- (b) 9:10 a.m. Cramahe Community Policing -Deputy Mayor Sandra Arthur
- (c) 9:20 a.m. Heritage Cramahe Committee - Robin Young, Chairperson
- (d) 9:30 a.m. Red Cloud Cemetery Board - Sharon Dodds, Secretary-Treasurer
- (e) 9.45 a.m. General Government - Arryn McNichol, CAO/Treasurer
- (f) 10:45 a.m. Planning & Development - Heather Sadler, Manager of Planning & Development
- (g) 11:45 a.m. - Library, Mary Norton, CEO, Cramahe Library
- (h) 12 noon. - Lunch Break
- (i) 12:45 p.m. Protection Services - Gerald Sproule, CBO  
Holly Grant, Compliance Coordinator
- (j) 1:15 p.m. - Fire & Emergency Services - Tim Burgess, Fire Chief
- (k) 2:15 p.m. - Parks and Recreation - Jeff Hoskin, Manager of Operations
  - Facilities
  - Transportation
  - Construction
  - Environmental
- (l) 3:45 p.m. - Reserves - Arryn McNichol, CAO/Treasurer
  - Long Term Debt
  - Capital Worksheet & Capital Plan (2018 - 2028)
  - Issue Papers

- Grant Applications
- Budget Summary & Levy Requirement

**5. INTRODUCTION OF ADDENDUM ITEMS**

- 4 (a) By-law No. 2020-07 Being a By-law to Appoint Joanne Hyde as the Clerk for the Township of Cramahe

**6. CONFIRMATION OF AGENDA**

**7. DISCLOSURES OF PECUNIARY INTEREST**

**8. ITEMS FOR DIRECTION**

- (a) 2020 Budget Review - 1st Draft

**9. CONFIRMATORY BY-LAW**

- 5 (a) By-law Number 2020-11 Confirm the proceedings of the Corporation of the Township of Cramahe Council at it's Special Meeting held Thursday, January 23rd, 2020.

**10. MOTION TO ADJOURN**

**11. PRESS QUESTION PERIOD**

**12. PUBLIC/GALLERY QUESTION PERIOD**

**THE CORPORATION OF  
THE TOWNSHIP OF CRAMAHE (2001)  
BY-LAW 2020-08**

**Being a By-law to Appoint Joanne Hyde as the Clerk for the  
Township of Cramahe**

**WHEREAS** Section 228 (1) of the Municipal Act, 2001, S.O. 2001, C. 25, as amended provides that Councils shall appoint a Clerk whose duty it is, to record, without note or comment, all resolutions, decisions and other proceedings of Council; if required by any member present at a vote, to record the name and vote of every member voting on any matter or question; to keep the originals or copies of all by-laws and of all minutes of the proceedings of Council; to perform the other duties required under this Act or under any other Act; and to perform such other duties as are assigned by the municipality.

**NOW THEREFORE** the Council of the Corporation of the Township of Cramahe enacts as follows:

1. **THAT** Joanne Hyde be and is hereby appointed as the Clerk for the Corporation of the Township of Cramahe retroactive to January 22, 2020.
2. **THAT** the powers and duties of the Clerk shall be all those powers and duties as set forth in the Municipal Act, 2001, as amended and every other Act for a municipal Clerk as well as any other duties assigned by the Township Council or Chief Administrative Officer.
3. **THAT** this By-law shall come into full force and effect on the effective date at which time all By-laws and/or resolutions that are inconsistent with the provisions of this By-law are hereby repealed or rescinded insofar as it is necessary to give effect to the provisions of this By-law.
4. **THAT** By-law 2019-64 is hereby repealed.

**Read a first, second and third time and finally passed this 23<sup>rd</sup> day of  
January, 2020.**

---

**MAYOR, Mandy Martin**

---

**CAO-TREASURER-DEPUTY CERK, Arryn McNichol**



**THE CORPORATION OF THE TOWNSHIP OF CRAMAHE**

**BY-LAW 2020-11**

**Being a By-law to Confirm the proceedings of the Corporation of the Township of Cramahe Council at its Special Meeting held Tuesday, January 23, 2020.**

The Council of the Corporation of the Township of Cramahe hereby ENACTS as follows:

- 1) That the actions of the Council of the Corporation of the Township of Cramahe in respect of:
  - a) each report, motion, resolution or other action passed, taken or adopted by Council at this meeting, is hereby adopted, ratified and confirmed as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
- 2) That the Mayor and the proper officers of the Corporation of the Township of Cramahe are hereby authorized and directed to do all things necessary to give effect to the said action of the Council referred to in Section 1.
- 3) The Mayor, or in the absence of the Mayor, the Deputy-Mayor and the Clerk, or in the absence of the Clerk, the Deputy- Clerk.
  - a) are authorized and directed to execute all documents necessary to the action taken by Council as described in Section 1; and
  - b) are authorized and directed to affix the seal of the Corporation of the Township of Cramahe to all such documents referred to in Section 1.
- 4) This By-Law comes into force on the day upon which it is enacted.

**Enacted and passed this 23<sup>rd</sup> day of January, 2020.**

---

**MAYOR, Mandy Martin**

---

**INTERIM CLERK, Beth Vosbough**

# THE CORPORATION OF THE TOWNSHIP OF CRAMAHE

## BY-LAW NO. 2020-23

### Being a By-law to Confirm the proceedings of the Corporation of the Township of Cramahe Special Council Meeting held Tuesday, February 4<sup>th</sup>, 2020

**Whereas** the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law; and

**Whereas** the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Cramahe hereby enacts as follows:

- 1. That** the action of the Council at its special meeting held on February 4<sup>th</sup>, 2020 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law; and
- 2. That** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents; and
- 3. That** this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained; and
- 4. That** any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**Read a first, second and third time, finally passed this 4<sup>th</sup> day of February 2020.**

---

**Mandy Martin, Mayor**

---

**Joanne Hyde, Clerk**